

LIZ WARD
PRODUCTION COORDINATOR/SCRIPT SUPERVISOR
Telephone: 07967 800546
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SCRIPT SUPERVISOR: 2017 – 2024

Eastenders

Dir: Connor Morrissey

July 2024

Eastenders

Dir: Laurence Wilson

May 2024

Doctors (Dailies)

Dir: Kirsty Robinson

January 2024

Doctors

Dir: Caroline Slater

November 2023

Eastenders

Dir: Rick Platt

July 2023

Eastenders

Dir: Sean Healey

June 2023

BBC Birmingham

'BTEC Britney' (SHORT FILM) – Dir: Clare Anyiam-Osigwe

April 2023

BBC Birmingham

'Wolverine Woman' (SHORT FILM) – Dir: Clare Anyiam-Osigwe

April 2023

BBC Birmingham

'Loved' (SHORT FILM) – Dir: Clare Anyiam-Osigwe

April 2023

BBC Birmingham

'The Cricket Match' (SHORT FILM) – Dir: Tenisha White

April 2023

BBC Birmingham

'Make U Amazing' (SHORT FILM) – Dir: Tenisha White

April 2023

POST PRODUCTION COORDINATOR

Post Production Paperwork including Post Production scripts, Transcriptions, Schedule of Residuals, Compliance, Music Clearance, Music Cue Sheets, Program as Completed forms, TX and billings, World Wide Scripts/Paperwork delivering to BBC, ITV, Apple, Channel 5, UKTV and Discovery.

Completing paperwork on a variety of Post Production software packages for various companies including the BBC, ITV, ITN, Apple, Channel 4, Sky & many Independents.

Post Production Coordinator/Post Production Paperwork

Spirit Media

Feb – March 2023

Post Production Coordinator/Post Production Paperwork – Sept – Dec 2022

Renowned Films (Discovery)

Ice Cold Catch

Post Production Coordinator/Post Production Paperwork – June/July 2022

Shearwater Media

Faking It Series 6

Post Production Coordinator/Post Production Paperwork

Screenhouse Productions

The Real Gentleman Jack: January – March 2022

Post Production Coordinator/Post Production Paperwork

Three Arrows Media

The Toddler Club: April 2022

Post Production Coordinator/Post Production Paperwork

Spirit Media

The Artists/First Impressions/The Standup Sketch Show/Maltesers:

January – May 2022

Post Production Coordinator/Post Production Paperwork

Tiger Aspect Productions

The Mind of Herbert Clunkerfunk: October – November 2021

Post Production Coordinator/Post Production Paperwork

Devon Atlantic (Delivery to Apple)

9/11: Inside the President's War Rooms: April – September 2021

Post Production Coordinator (Post Production Paperwork)

Livewire Pictures

BBC Proms: September - December 2020

Post Production Coordinator (Post Production Paperwork)

Keshet Productions

Singletown/Speedfreaks: January – May 2020

Post Production Coordinator (Post Production Paperwork)

Boundless Productions

The Apprentice: September – December 2019

Post Production Coordinator (Post Production Paperwork)

Livewire Pictures

BBC Proms 2019: October – November 2019

Script Supervisor

BBC Birmingham

Doctors – September 2019

Post Production Coordinator

Merman Television

This Way Up/Motherland: August – Sept 2019

PRODUCTION COORDINATOR/GALLERY SCRIPT SUPERVISOR

During my time at the BBC I worked across numerous departments – Children's BBC, Music, Sport and Current Affairs.

Programs I worked on included Glastonbury Festival, The Proms, Panorama, Current Affairs Dept on several projects and The Local Elections.

Working on Glastonbury was easily the biggest event I have ever worked on. An enormous database had to be created for this as there was so much key information to include - setting up filming in various fields, transport through the Festival, crews and kit; arranging access and accreditation, booking travel, catering and accommodation for approximately 300 + people; issuing key information such as call sheets, schedules and production handbooks; taking edit and script notes; setting up systems; ordering and organising a range of programme materials; negotiating and clearing rights as appropriate.

Gallery PA

Progress Productions

Diamond League Swimming Championships: April/May 2023

Gallery PA

BBC

Blue Peter: Oct 2018

Script Supervisor

National Film and Television School Glasgow – Oct 2018

The Art of Multi Camera Directing Course (Dir: David Croft)

Gallery PA
BBC Young Musician 2018

Script Supervisor
BBC Birmingham
'Doctors' – June 2017 - September 2018

Gallery PA
Mission Accomplished
'Stadium': June 2017

Gallery PA
North One Television
'The Gadget Show': Jan – May 2017

Gallery PA
Studio Sixty Billion
'Sam Delaney's News Thing' - 2016

Gallery PA (Music PA)
Twenty Twenty Television 'Yorkshire
Pride' - 2016

Script Supervisor
Birmingham City University Drama for TV Course - 2016

Gallery PA
BBC Sport - 2017
'An Audience with AP McCoy'

Live Gallery PA – The Ashes - Sky 2009

Live Gallery PA – Brainiac's Test Tube Baby – Sky 2009

Live Gallery PA: Great Food Live - Prospect Pictures - 2009

Live Gallery PA – This Morning, ITV: 2007 – 2008

Gallery PA/Production - At It Productions, Channel 4: 2004 – 2005
The V Festival
T4

PRODUCTION SYSTEMS EXPERIENCE AND KEY SKILLS:

Silvermouse/Apple/Channel 5/UKTV/Discovery
Script Writer
ENPS
File Maker Pro Scripting Package
Inews

Swordfish
SAP
Aston Operator (Basic)
Race reading and Bar Counting
Book Keeper

EDUCATION:

BBC Gallery PA Course - Distinction

Avril Rowlands Continuity Course

Birmingham School of Acting (Birmingham City University)

(Accredited Acting course by Drama UK)

Pattisons Dancing Academy

INTERESTS

I have a huge passion for food and cooking from any recipe I can find and experiment with.

I enjoy working if off afterwards by going to the Gym for a Spin session or pumping a few weights!!

REFERENCES

Available upon request

GDPR Statement: This CV may be kept on file and distributed for employment purposes