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## EDUCATION

Bachelor of Arts: Media Production  
Birmingham City University  
2018 - 2021

BETC: Film & TV Studies  
Halesowen College  
2016 - 2018

## EXPERTISE

- Excellent Administration skills
- Script Timings / Logging
- COVID 19 Marshalling
- Experience of scripted drama
- Microsoft Office
- Premiere Pro Proficient
- Podcast Producing
- Skilled in writing for a variety of different mediums
- Script writing/script editing
- Studio Experience
- Handling GDPR documents
- Script Reading

## CERTIFICATES

- TikTok Academy Participant 2023
- Gallery 37 Creative Writing Cohort
- Create Central Cohort/ Alumni 2023
- Channel 4 Work Experience 2023

## REFERENCES

(Available on Request)

# NATHAN IVERY

Trainee Script Editor

Location: West Midlands / London

## ABOUT ME

I am a highly motivated individual looking to kickstart a career working in development. Over the past 2 years, I have worked in various jobs within the media sector, which has allowed me to hone my skills in administrative support and story development. I have been involved in several exciting creative projects ranging from Video, Podcast and Television production.

## WORK EXPERIENCE

November 2022  
Create Central University of Birmingham  
**PHOENIX RISE SHADOWING - Script Editor / Office Support.**

Scripted Drama Bootcamp (Script Supervisor)

(Script Supervisor, during a 6-week boot camp with shadowing of onset roles. such as Luke Frost as a script editor and Racheal Leahy as Production Coordinator, I would book equipment, maintain clean office spaces and assist both Rachel and the prod secretary with office admin.

November 2023  
Split Second Productions Freelance Short Film  
**TO DISAPPEAR SUDDENLY -Script Supervisor**

I was the script supervisor for the short film called TO DISAPPEAR SUDDENLY. This is a role I undertook from the 8th to the 11th of November. In the weeks leading up to the shoot, I have also assisted in providing pre-production support for the producer, production manager and writer respectively. This was the second time I have script supervised and was a bigger scale and production than the last.

October 2022  
Create Central University of Birmingham  
**THE BRITISH SOPRANO - Script Supervisor**

During this challenge we had a short window to shoot everything requiring our small crew to take on multiple roles to keep to our schedule, I took on both the role of script supervisor and runner in between takes and during set up, I was responsible for setting up the room, ensuring the talent and crew were comfortable. Whilst also helping to organise props and the layout of the room.

March 2022  
**POUND - Short independent film  
Runner**

During this short, I provided the space for the crew to set up, and whilst shooting I would assist the producer and director in a variety of different roles. This was a small crew only consisting of 7 people so I took on several roles throughout such as catering, continuity and boom operating. Amongst other things also ensured that the correct documents were always on hand and that the talent and crew remained informed if the schedule changed.

October 2021  
**Production Assistant/ Runner  
DEAD MAN WALKING - Short independent film**

I was A Production Assistant and runner on this shoot, assisting with day-to-day duties during the duration of production, which included keeping time, talent and crew well-being, assisting with location and on occasion equipment set up. I also provided transport for the talent at the end of the shoot.

This CV may be kept on file and distributed for employment purposes